



Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent. ME5 9RU

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Clerk: Mrs Daniela Baylis

Assistant Clerk: Heidi Pearson

Assistant Finance: Nichola Carter

A G E N D A

To All Members of the Council, Press and Public there will be a meeting of the Estates Committee on Monday 1 July 2024 at Weaving Village Hall, Weaving Street, Weaving to follow on from Finance & General Purposes Committee meeting which commences at 6.30pm.

1. Election of Chairman

2. Apologies and Non-Attendance

3. Declaration of Interest or Lobbying

Members are required to declare any interests, requests for dispensation, lobbying or changes to the Register of Interests.

4. Minutes of the Meeting held on 20 May 2024

To consider the minutes of the prior meeting and if in order to sign as a true record.

Public Session at the discretion of the Chairman. Parishioners may address the meeting with regard to any item on the Agenda (time limited to 3 minutes per person). Items not on the Agenda must be submitted to the Clerk in advance of the meeting. Non-parishioners are only able to address the meeting at the invitation of the Chairman.

5. Matters Arising from the Minutes

Any other matters arising from the minutes

6. July Task List

7. Out Of Meeting Decisions to Ratify

None on this Agenda

8. Beechen Hall

8.1 Car Park Cleaning/Leaf Store

8.2 Hall Costings Report/Business Plan

8.3 Hire Changes

8.4 Hall Floor

8.5 Fire Alarm update

9. Matters for Information

10. Dove Hill Allotments

10.1 Composting Toilet

10.2 Pest Control

10.3 Inspections

10.4 Entrance Road

10.5 Formation of an Allotment Association

10.6 Celebration related to the 10 year anniversary

10.7 Allotment Plots

11. Parish Managed Play Areas/Open Spaces

11.1 Parish Inspections

12. Policies and Procedures for Review

12.1 Review of Caretaking Needs

12.2 Snow Policy

13. Parish Property

13.1 Boxley Village War Memorial

13.2 Boxley Parish Benches

13.3 Parish Tour/Inspection

13.4 Churchyard Wall Tree Removal

13.5 New Storage Container for Beechen Hall

13.6 New Gates for Beechen Hall

13.7 Parish Assets

14. Walderslade Woodlands

15. Burial Ground

15.1 Burial Ground Regulations

15.2 Burial Ground Fees

15.3 Burial Ground Procedures

16. Matters for Decision

None on this Agenda

17. Date of Next Meeting

Wednesday 4th September 2024 commencing at 7.30 pm at Beechen Hall.

Daniela Baylis

Daniela Baylis
Clerk to the Council

Date: 24 June 2024

Note to all councillors: you are welcome to attend meetings of committees of which you are not a member but only committee members may vote.